

北京敏睿人力资源管理有限公司

Job Title:	业务拓展经理	Job Category:	业务
Job Category:	业务	Job Code/ Req#:	
Location:	北京-朝阳区	Travel Required:	
Level/Salary Range:	不显示职位月薪范围	Position Type:	
Recruiting Contact:		Date posted:	2013-10-23
Will Train Applicant(s):		Posting Expires:	2014-12-19
External posting URL:			
Internal posting URL:			
Applications Accepted By:			
<p>E-mail: <a href="mailto:recruiting@minrui.biz">recruiting@minrui.biz</a>            Subject Line: Job App: Researcher            Please send us your CV in Word format, entering the title of the position you are applying for in the subject line of your email. Please also tell us your:</p> <ul style="list-style-type: none"> <li>- Current and expected salary</li> <li>- Notice period</li> </ul> <p>You can send an e-mail with your request to: <a href="mailto:recruiting@minrui.biz">recruiting@minrui.biz</a>            We are always interested in hearing from talented people who would like to join us. We will respond to all applications as soon as possible. The time taken to shortlist will depend on the vacancy and amount of applications received. We will contact all unsuccessful applicants by email (or in writing) if your application is not being taken further on this occasion.</p>			
Job Description			

工作职责：

- 1、通过挖掘、跟踪特定行业、区域的潜在客户，达成阶段销售目标；
- 2、建立客户档案，维护良好客户关系；
- 3、业务拓展经理布置的其他相关工作；

要求：

- 1、大专及以上学历；
- 2、有电话销售经验者优先；
- 3、熟悉 HR 相关行业市场，拥有广泛、良好的人脉关系的应聘者优先考虑；
- 4、工作投入程度高，具有较强的责任心、专注力与执行能力；
- 5、具有较强的表达、组织、协调和沟通能力；
- 6、具有一定的业务拓展能力，有较好的搜集分析销售线索的能力；
- 7、学习能力强，有上进心，能针对市场要求不断学习和自我调整，吃苦耐劳，愿意与公司共同进步；

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date/Time:	